



CITY OF CALDWELL

Kavon Novak, Mayor Pro-Tempore
Cameron McCuller
Lee Glidewell

JANICE EASTER, MAYOR

Jessie E. Enrique, Jr.
Gary Easter
Camden White, City Administrator

REGULAR MEETING OF THE CALDWELL CITY COUNCIL JANUARY 28, 2025

Notice is hereby given that the City Council of the City of Caldwell, Burleson County, Texas will convene in a Regular Meeting at the Caldwell Civic & Visitors Center, 103 West Highway 21, Caldwell, Texas 77836, thereof at 5:30P.M., January 28, 2025.

Live Stream Council Meetings by visiting www.caldwelltx.gov homepage, click "events calendar" or, <https://youtube.com/playlist?list=PL7Lmc9N1kJIMWp-JFTGmciHOVNcZfjJQM>

AGENDA:

1. **Call to Order.**
2. **Invocation and Pledges to the U.S. and Texas Flags.**
3. **Citizens to be Heard on City-Related Topics.** (Must sign in to speak, 5-minute limit)
(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are NOT on the agenda. No discussion can be carried out on the guest's comment.)
Citizens to be Heard on Agenda Items Only. (Must sign in to speak, 5-minute limit)
(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that ARE on the agenda. No discussion can be carried out on the guest's comment.)
4. **Consent Agenda:** *The Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.*
 - a) Consider approval of minutes for Called Meeting 10-29-24; Regular Meeting 12-17-24 and Workshop Meeting 12-17-24.
 - b) Appointment of Tyler Clark to the Library Advisory Board to fill the position held by Don McCreight, with the term ending May 2026.
 - c) Consider approval of an Order of Election for the Caldwell Municipal General Election to be held on May 3, 2025.
5. **Public Hearing:**
Notice is hereby given that the City Council of the City of Caldwell, Burleson County, Texas will convene in a Public Hearing on a/an:
 - A. Building Codes Ordinance No. 1-21-2025-A, an ordinance to update the building codes to the most recent editions of the International Construction Codes and National Electrical Code; to adapt these



CITY OF CALDWELL

Kavon Novak, Mayor Pro-Tempore
Cameron McCuller
Lee Glidewell

JANICE EASTER, MAYOR

Jessie E. Enrique, Jr.
Gary Easter
Camden White, City Administrator

codes to the local context and standard construction procedures for the region; and to provide a severability clause.

- B. Amendments to the Flood Damage Prevention Ordinance No. 1-21-2025-B, an ordinance to establish a higher standard for the protection of structures from flood-related hazards; to expand the applicability of this ordinance to both the 100-year and 500-year floodplains; to require additional due diligence for development in the 100-year and 500-year floodplains; to clarify the designation of responsibility for the enforcement of the Flood Damage Prevention Ordinance; to ensure consistency with the comprehensive plan; and to provide a severability clause.

6. **Regular Agenda:**

Discuss, Consider, and Possible Take Action Regarding:

- A. Selection of grant administration services through a Request for Proposals (RFP) for the 2025 Texas Department of Agriculture (TDA) Community Development Block Grant (CDBG) Downtown Revitalization Program.
- B. Variance request for a side setback requirement to accommodate a carport at 404 North Broadway Street submitted by Ramundo Avalos.
- C. Award bid for drainage improvements on Temple Street.
- D. Additional drainage concerns on the west side of Kleb Street, which are not covered under the scope of work defined in the 2021 GLO CDBG-MIT Roadway & Drainage Improvements grant.

7. **Department and Community Reports:** *These are informative reports that require no action.*

- A. Finance Reports
 - 1. Sales Tax Report.
 - 2. Property Tax Report.
 - 3. Cash Analysis Report.
 - 4. Monthly Financial Report.
 - 5. Customer Service – Utility Billing Report.
- B. Library Services.
 - 1. Library Programs
 - 2. Library Services
- C. Planning & Development Service Reports
 - 1. Development
 - 2. Permits & Inspections.
 - 3. Code Enforcement Report.
 - 4. Main Street Report.
- D. Municipal Court Report.
- E. Police Report.
- F. Chamber of Commerce Report.

8. **Administrative/Elected Officials Reports.**



CITY OF CALDWELL

Kavon Novak, Mayor Pro-Tempore
Cameron McCuller
Lee Glidewell

JANICE EASTER, MAYOR

Jessie E. Enrique, Jr.
Gary Easter
Camden White, City Administrator

9. Adjourn.

This meeting will be conducted pursuant to the Texas Government Code Section 551.001 et seq. At any time during the meeting the Council reserves the right to adjourn into executive session on any of the above posted agenda items in accordance with the sections 551.071 [litigation and certain consultation with attorney], 551.072 [acquisition of interest in real property], 551.073 [contract for gift to city], 551.074 [certain personnel deliberations] 551.076 [deployment/implementation of security personnel or devices], or 551.087 [economic development negotiations].

After discussion of any matters in executive session, any final action or vote taken will be in public by the City Council.

City Council shall have the right at any time to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (979)567-3271 ext. 106, or fax (979)567-9233, or email mgonzalez@caldwelltx.gov for further information.

This Notice and Meeting Agenda are posted online at www.caldwelltx.gov/agendas-minutes/

Camden White, City Administrator

CERTIFICATION

I certify that the above notice of meeting was posted on the city's website and the bulletin board at Caldwell City Hall at 114 S. Echols St. and Caldwell Civic & Visitors Center, 103 Highway 21, Caldwell, TX on Tuesday, January 21, 2025 at 2:00P.M.

(SEAL)

Melissa Gonzalez, TRMC
City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2025 at _____ AM PM.

Signature

Title