



CITY OF CALDWELL

Kavon Novak, Mayor Pro-Tempore
Lee Glidewell
Jessie E. Enrique, Jr.

JANICE EASTER, MAYOR

Gary Easter
John Larch
Camden White, City Administrator

REGULAR MEETING OF THE CALDWELL CITY COUNCIL MAY 20, 2025

Notice is hereby given that the City Council of the City of Caldwell, Burleson County, Texas will convene in a Regular Meeting at the Caldwell Civic & Visitors Center, 103 West Highway 21, Caldwell, Texas 77836, thereof at 5:30P.M., May 20, 2025.

AGENDA:

1. **Call to Order.**
2. **Invocation and Pledges to the U.S. and Texas Flags.**
3. **Citizens to be Heard on City-Related Topics.** (Must sign in to speak, 5-minute limit)
(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are NOT on the agenda. No discussion can be carried out on the guest's comment.)
Citizens to be Heard on Agenda Items Only. (Must sign in to speak, 5-minute limit)
(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that ARE on the agenda. No discussion can be carried out on the guest's comment.)
4. **Proclamation:** A ceremonial document to formally recognize and honor significant events, individuals, or causes that contribute to the community's well-being and values.
 - A. Historic Preservation Month
5. **Consent Agenda:** *The Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.*
 - A. Consider approval of minutes for the Regular Meeting 4-15-25.
 - B. Consider appointments of three members to the Library Advisory Board for a two-year term: Tina Gutierrez, David Rattray and Karen Fritche.
 - C. Consider the appointment of Harry Bowers as the Fire Chief of the Caldwell Volunteer Fire Department for the remainder of the calendar year 2025.



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6. Public Hearings:

Notice is hereby given that the City Council of the City of Caldwell, Burleson County, Texas will convene in a Public Hearing on a/an:

- A. Discussion on presentation of the Preliminary Report regarding proposed amendments to the City's Zoning Ordinance related to technical requirements and conditional use permits.
- B. Discussion on the Master Plan amendment #MPA-2025-1 to change the future land-use designation of the front 150 feet of the following properties, from Estate and Rural Residential to Commercial to align with the City's adopted Zoning Map: Parcel ID Nos: 12610, 12659, 12593, 10680, 10574, and 10627.
- C. Discussion on a Conditional Use Permit request #CUP-2025-1 by Arete Property Group, LLC, to allow construction of a 15-unit apartment complex on the following properties located in a Mixed-Residential zoning district: Parcel ID Nos: 17357, 17378, and 17379.
- D. Discussion on Rezoning/Zoning Map amendment #REZ-2025-1, a request by the property owner of Parcel ID: 16944 (Impact Burleson County) to rezone the property from Agricultural to Mixed-Use, in alignment with the City's adopted future land-use map designating the area for commercial use.
- E. Discussion and Action on Ordinance No. 05-2025A, amending Chapter 2 of the Code of Ordinances to update Animal Control regulations.

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

7. Regular Agenda:

Discuss, Consider, and Possible Take Action Regarding:

- A. Presentation by the Caldwell Rotary Club to propose the placement of a Peace Pole at the Caldwell Civic Center as a symbol of community unity and peace.
- B. Resolution No. 05-2025A in support of the City of Caldwell's application to the Texas Department of Transportation (TxDOT) for the 2025 Transportation Alternatives Set-Aside (TA) program.
- C. A Letter of Commitment from the City of Caldwell to provide maintenance for the Texas Department of Transportation (TxDOT) 2025 Transportation Alternatives Grant for Caldwell's Comprehensive Multi-Modal Paths Projects.
- D. Proposed expansion of the boundary area eligible for participation in the Façade Improvement Grant (FIG) Program under the Caldwell Main Street Program.
- E. Presentation and selection of FY 2025 Main Street Improvement Projects as part of Downtown Development Capital Improvement Projects.
- F. Presentation by city staff on behalf of the Friends of Caldwell Main Street and Burleson County Chamber of Commerce requesting permission to install flags at the intersection of Highways 21 & 36.



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G. City Administrator authorization to conduct a traffic study for CR 300 and CR 307 in an amount not to exceed \$35,000.00, for planning future roadway improvements.

8. **Department and Community Reports:** *These are informative reports that require no action.*

- A. Finance Reports
 - 1. Sales Tax Report.
 - 2. Property Tax Report.
 - 3. Cash Analysis Report.
 - 4. Monthly Financial Report.
 - 5. Customer Service – Utility Billing Report.
- B. Library Services.
 - 1. Library Programs
 - 2. Library Services
- C. Planning & Development Service Reports
 - 1. Development
 - 2. Permits & Inspections.
 - 3. Code Enforcement Report.
 - 4. Main Street Report.
- D. Municipal Court Offenses and Activities Report.
- E. Police Calls for Service Report.
- F. Chamber of Commerce Upcoming Events Report.

9. **Administrative/Elected Officials/Community Interest Reports.** *Any oral report provided by the Administrative and Elected Officials will be informational only and not for council action. a) expressions of thanks, congratulations, or condolences; b) information regarding holiday schedules; c) an honorary or salutary recognition for purposes of this subdivision; d) a reminder about an upcoming event organized or sponsored by the governing body; e) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; f) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.*

10. **Adjourn.**

This meeting will be conducted pursuant to the Texas Government Code Section 551.001 et seq. At any time during the meeting the Council reserves the right to adjourn into executive session on any of the above posted agenda items in accordance with the sections 551.071 [litigation and certain consultation with attorney], 551.072 [acquisition of interest in real property], 551.073 [contract for gift to city], 551.074 [certain personnel deliberations] 551.076 [deployment/implementation of security personnel or devices], or 551.087 [economic development negotiations].

After discussion of any matters in executive session, any final action or vote taken will be in public by the City Council.

City Council shall have the right at any time to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (979)567-3271 ext. 106, or fax (979)567-9233, or email mgonzalez@caldwelltx.gov for further information.

This Notice and Meeting Agenda are posted online at www.caldwelltx.gov/agendas-minutes/



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CERTIFICATION

I certify that the above notice of meeting was posted on the city's website and the bulletin board at Caldwell City Hall at 114 S. Echols St. and Caldwell Civic & Visitors Center, 103 Highway 21, Caldwell, TX on Friday, May 16, 2025 at 4:00P.M.

(SEAL)

Melissa Gonzalez, TRMC
City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2025 at _____ AM PM.

Signature