

Platting Process

Step by Step

PRELIMINARY PLAT CERTIFICATION

City Departments will begin the review process to ensure the plat meets all Code and applicable City Standards. Once the plat goes through the resubmittal and review process and meets all standards, certifications are received.



PRELIMINARY PLAT APPLICATION

Once Staff determines that the application is complete, the fee is assessed. City Departments will review the preliminary plat to ensure it meets all Code requirements and applicable City Standards.



SITE DEVELOPMENT PERMIT

If public improvements are needed, then a submitted Public Infrastructure Permit is required for the submittal of a Final Plat Certification Application. All public improvements must be completed prior to plat recordation.



FINAL PLAT CERTIFICATION

City Departments will begin the review process to ensure the plat meets all Code and applicable City Standards. Once the plat goes through the resubmittal and review process and meets all standards, certifications are received.



FINAL PLAT APPLICATION

Once Staff determines that the application is complete, the fee is assessed. City Departments will review the final plat to ensure it meets all Code requirements and applicable City Standards.



Recordation
Process
with
County



CITY OF CALDWELL

114 S. Echols St.
Caldwell, TX 77836

*ALL APPLICATION REQUIREMENTS ARE LISTED IN THE DEVELOPMENT MANUAL.

**ADDITIONAL DOCUMENTS AND PROCESSES MAY BE REQUIRED.

***ALL APPLICATIONS ARE SUBMITTED ONLINE VIA THE APPLICATION PORTAL.