



CITY OF CALDWELL

Kavon Novak, Mayor Pro-Tempore
Lee Glidewell
Jessie E. Enrique, Jr.

JANICE EASTER, MAYOR

Gary Easter
John Larch
Camden White, City Administrator

REGULAR MEETING OF THE CALDWELL CITY COUNCIL OCTOBER 21, 2025

Notice is hereby given that the City Council of the City of Caldwell, Burleson County, Texas will convene in a Regular Meeting at the City Council Chambers, 107 S. Hill St., Caldwell, Texas 77836, thereof at 5:30 P.M. October 21, 2025.

AGENDA:

1. **Call to Order.**
2. **Invocation and Pledges to the U.S. and Texas Flags.**
3. **Citizens to be Heard on City-Related Topics.** *(Must sign in to speak, 5-minute limit)*
(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are NOT on the agenda. No discussion can be carried out on the guest's comment.)

Citizens to be Heard on Agenda Items Only. *(Must sign in to speak, 5-minute limit)*
(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that ARE on the agenda. No discussion can be carried out on the guest's comment.)
4. **Consent Agenda:** *The Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.*
 - a) Consider approval of minutes for the Called Meeting 09.30.2025.
 - b) Consider Resolution 20251021 amending Resolution 20259B adding City Secretary as an authorized official for TDA grants.
 - c) Consider the continued appointment of Dr. Scott Chennault as City Health Officer for a term of 1 year.
 - d) Consider appointment of Lanny Pipkin to the Plumbing Board for a term of 4 years.
5. **Regular Agenda:** *Discuss, Consider, and Possible Take Action Regarding:*
 - a) Consider scope of work and approval of the Competitive Sealed Bid Process for the City Hall Demolition Project.
 - b) Consider approval of contract for ERCOT Electric Distribution project.
 - c) Consider approval of Ordinance 10-21-2025A, an ordinance of the City of Caldwell, Texas, amending chapter 7, article 3, sections 7.03.002 (c), 7.03.002 (d, 2), 7.03.002 (c, 1), and 7.03.002 (k, 1) to update actual costs associated with the municipal court and remove outdated sections in the code.
 - d) Consider approval of Ordinance 10-21-2025B, an ordinance of the City of Caldwell, Texas, abolishing the existing record management program; implementing a new records retention policy; designating a records management officer (RMO); providing for the ownership, responsibilities, micrographics, imaging, destruction, and disposition of city records; adopting a record retention schedule; providing for a penalty for the violation of this ordinance; etc.



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6. **Public Hearing**

- a) Planned Development District #PD-2025-1, a property owner-initiated request by Good Fences of Texas, LP to create a Planned Development District on property ID 10648, consisting of approximately 148.10 acres.

7. **Department and Community Reports:** *These are informative reports that require no action.*

- a) Finance Reports
 - i) Sales Tax Reports
 - ii) Property Tax Report
 - iii) Cash Analysis Report
 - iv) Monthly Financial Report
 - v) Customer Service – Utility Billing Report
- b) Library Programs & Services
- c) Planning & Development Service Reports
 - i) Development
 - ii) Permits & Inspections
 - iii) Code Enforcement Report
 - iv) Main Street Report
- d) Municipal Court Offenses and Activities Report
- e) Police Calls for Service Report

8. **Administrative/Elected Officials/Community Interest Reports.** *Any oral report provided by the Administrative and Elected Officials will be informational only and not for council action.*

- a) City Administrator's Report:
 - i) Electric Reliability Council of Texas (ERCOT) Load Integration Update
 - ii) General Land Office (GLO) Hurricane Harvey MIT Project Update
 - iii) Whitetail Run Subdivision Update
- b) City Secretary's Report
 - i) Ordinance Updates
 - (1) Tree Board, Housing Authority, Term Limits on Administrative Staff, Records Retention
 - ii) Compliance – still missing a few certificates for OMA/PIA
 - iii) Council Meeting Packet Format

9. **Adjourn**

This meeting will be conducted pursuant to the Texas Government Code Section 551.001 et seq. At any time during the meeting the Council reserves the right to adjourn into executive session on any of the above posted agenda items in accordance with the sections 551.071 [litigation and certain consultation with attorney], 551.072 [acquisition of interest in real property], 551.073 [contract for gift to city], 551.074 [certain personnel deliberations] 551.076 [deployment/implementation of security personnel or devices], or 551.087 [economic development negotiations].



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After discussion of any matters in executive session, any final action or vote taken will be in public by the City Council.

City Council shall have the right at any time to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (979)567-3271 ext. 106, or fax (979)567-9233, or email afrank@caldwelltx.gov for further information.

This Notice and Meeting Agenda are posted online at www.caldwelltx.gov/agendas-minutes/

A handwritten signature in black ink, appearing to be "Camden White".

Camden White, City Administrator

CERTIFICATION

I certify that the above notice of meeting was posted on the city's website and the bulletin board at Caldwell City Hall at 114 S. Echols St. and City Council Chambers, 107 S. Hill St., Caldwell, TX by Wednesday, October 15, 2025 before 12:00AM.

The seal of the City of Caldwell, Texas, is shown on the left. To its right is a handwritten signature in black ink, appearing to be "Amanda Frank".

Amanda Frank
City Secretary

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the 22 day of October, 2025 at 8:45 AM PM.

A handwritten signature in black ink, appearing to be "Amanda Frank".

Signature