

Plat Formatting Information

- For preliminary plats, scale must be one hundred (100) feet to 1-inch
- All final plats must have a scale of one hundred (100) feet to 1-inch
- This format guide provides a general overview of the City's preferred plat format, information regarding required contents on plats is found in the City's subdivision ordinance, [10.12](#) and [10.15](#)
- The use of a single page or multiple page plat is left to the discretion of the applicant and their surveyor/engineer based on the size of the subdivision, so long as the all required elements are present and the required scale is followed



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PLANNING & DEVELOPMENT SERVICES

Note: Use as many sheets as needed to display the entire plat. Use an additional sheet for the necessary standard language information for multiple page plats (see City of Caldwell Standard Language Format Guide).

24" X 36"

Vicinity Map

Directional
Arrow
Scale

Title Block

Owner Name
and Address

Surveyor Name
and Address

General
Information /
Notes

Sheet index
(if necessary)

Line Table / Curve Table

Sheet
number
(if necessary)



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24" X 36"

Ownership Certificate

Legal Description

Dedication Statement

Deed Restriction

Owner's Signature / Notary Statement and Seal

Surveyor's Certificate

Approval Statement & County Certification

Filing Information

Vicinity Map

Title Block

Owner Name and Address

Surveyor Name and Address

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