

Annexation Chart

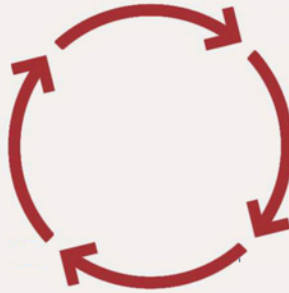
Step by Step



ANNEXATION DISCUSSION

Pre-application meeting where Annexation application will be discussed along with any future zoning and service availability.

Process after Discussion



ANNEXATION SUBMITTAL

Submit completed application; the petition for annexation with notarized owner signature; metes and bounds description and staff prepares preliminary service agreement.

1st Submittal - 15 day review



COUNCIL REVIEW

City Council meeting to review the petition for annexation, review the draft ordinance (1st reading) with the preliminary annexation service agreement, and adopt resolution setting a date, time and place for a public hearing to all service providers, jurisdictions and property owners.

Note: Council currently serves as P&Z so there is only one public hearing and consideration/possible action meeting



COUNCIL ACTION

Staff sends public hearing notices according to resolution to all service providers, jurisdictions and property owners City Council meeting for a public hearing and approval or denial of annexation ordinance (2nd reading) and annexation service agreement.



CITY OF CALDWELL

114 S. Echols St.
Caldwell, TX 77836

*ALL APPLICATION REQUIREMENTS ARE LISTED IN THE DEVELOPMENT MANUAL.

**ADDITIONAL DOCUMENTS AND PROCESSES MAY BE REQUIRED.

***ALL APPLICATIONS ARE SUBMITTED ONLINE VIA THE APPLICATION PORTAL.