

**REGULAR MEETING
JANUARY 21, 2020**

The City Council of the City of Caldwell, Burleson County, Texas convened in a Regular Meeting at the City Hall regular meeting place thereof at 6:30P.M., January 21, 2020 with the following members present:

Members Present:

Norris L. McManus	-Mayor
Allan G. Willis	-Mayor Pro-Tempore
Kavon Novak	-Alderman
James C. Wilde	-Alderman
Jonnie Vic Barnett	-Alderman
Nancy B. Stewart	-Alderwoman

Staff Members Present:

Camden White	-City Administrator
Melissa Gonzalez	-City Secretary
Charles Barnes	-Police Chief
Thomas Trnka	-Public Works Manager
Bengee Trnka	-Administrative Assistant

Guests Present:

Melissa Brune	-Lissa's Restyle Shop
Jerry Hill	-Architect
Mike Valigura	-Citizen
Susan Mott	-Chamber of Commerce
Terry & Sonya Roberts	-Champion Forest Subdivision
Steven Sodalak	-Champion Forest Subdivision
Mike Sutherland	-BCEDC
Debbie Sutherland	-Citizen

The Regular Meeting was in compliance with the Open Meeting Law of the State of Texas. The Agenda was posted within full view of the public for a time greater than seventy-two hours.

A quorum being present and the time being 6:30P.M., the Regular Meeting was called to order by Mayor McManus to proceed with business as listed on the agenda.

Alderman Willis gave the Invocation and Alderman Novak led the Pledge to the U.S. and Texas Flags.

Minutes from the 12-17-19 Regular Meeting and 1-14-20 Workshop Meeting were before the Council for approval. Alderman Novak moved they be approved as printed. Alderman Barnett seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

There were no Citizens to be heard.

Architect Jerry Hill, was present to update the Council on the progress of the new city hall. Although he has had to stop the duct work and sheet rock from being installed, in the next 30 days drastic change should be visible to the site. The first priority would be to have the roof done before the interior work begins. We are also waiting on soil samples from Terracon so that we can proceed with the concrete for the parking lot. Due to the change in roof color, we should expect a small refund soon. Mr. Hill also mentioned that he would like for the project manager to overlook the project at least 2-3 times on a weekly basis. Project is predicated to be complete by September, the latest November of this year.

Susan Mott gave the Chamber of Commerce Report.

Mike Sutherland gave the Burleson County Economic Development, Inc. Report.

City Administrator White presented the final plat for Phase 1 of Champion Forest Subdivision. Bob Schmidt, our city engineer has reviewed the plat and recommends it to be approved as presented. Alderman Wilde moved to approve Champion Forest Subdivision Phase 1 final plat. Alderman Willis seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

Alderman Barnett moved to approve an Ordinance Annexing Territory – 75.543 acres on CR 300 belonging to John E. Hejl. Alderman Novak seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

Alderman Novak moved to approve an Ordinance Annexing Territory – 16.794 acres on CR 307 – Arrowhead Farms Subdivision. Alderman seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

City Administrator White introduced a short fiscal year budget, February 1, 2020 – September 30, 2020. This short budget will allow for the change in fiscal year from February 1st – January 31st to October 1st to September 30th. Alderman Novak moved to approve the 8-month budget. Alderwoman Stewart seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

Alderman Willis moved to approve the Order of Election for the Municipal Election to be held on May 2, 2020. Alderman Novak seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

Alderman Wilde moved to approve Resolution No. 2020-01, ordering the Municipal Election to be held jointly with the Caldwell Independent School District during Early Voting and on Election Day, May 2, 2020. Alderman Willis seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

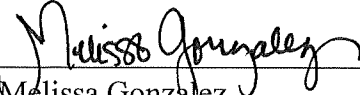
Upon completion of discussion on the Racial Profile Report. Alderman Novak moved to postpone action on this item until next month allowing Chief Barnes to review the report for errors. Alderwoman Stewart seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

Alderwoman Stewart introduce a draft ordinance creating a main street overlay zoning district for downtown Caldwell. Other cities nearby have a similar ordinance in place to protect present and future businesses. Restricting residence to 50% of the first floor towards the back of the building, funeral homes and non-profit organizations are examples of what the ordinance will entail. This ordinance is to promote more retail businesses to open and bring commerce to the city. City Administrator White also included that we will also have to define Main Street in our code of ordinances to refer back to once this is approved.

Staff & Council Reports:

- a. Sales Tax Report, Reviewed.
- b. Application Building Permit Report, Reviewed.
- c. Code Enforcement Report, Reviewed.
A few of the cases that have been sent notices may need additional action from the city.
- d. Municipal Court Report, Reviewed.
- e. Police Report, Reviewed.
- f. Electric, Water/Wastewater Report, N/A.
- g. Administration Report:
City Administrator White stated that BTU has cleared the electric lines at Arrowhead Farms Subdivision and we should see new homes erected in about a month. Base for roads are set all that is needed is asphalt.
Alderman Wilde asked what it would take to annex the schools
Both transmission lines that were damaged during the storm earlier this month are now back on line.
Alderwoman Stewart asked about the round-up program for the Boys & Girls Club (a program that allows utility customers roundup to the next dollar and proceeds go to a non-profit organization). City Administrator White has Patricia working on it through our Incode program.
- h. Council’s questions, comments or concerns:
Alderman Novak asked about cyber security training for city employees.
Administrator White responded that TML does have a training class and will look into it for city employees.

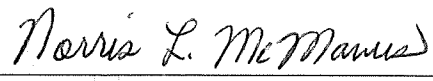
There being no further no further business, Alderman Novak moved the meeting be adjourned. Alderman Willis seconded the motion. All Aldermen and Alderwoman Voted "Aye" none "No". Mayor McManus declared the meeting adjourned at 7:40P.M.



Melissa Gonzalez
City Secretary

Date Approved: February 18, 2020

(SEAL)



Norris L. McManus
Mayor