

**REGULAR MEETING**  
**MAY 19, 2020**

The City Council of the City of Caldwell, Burleson County, Texas convened in a Regular Meeting at the City Hall regular meeting place thereof at 6:30P.M., May 19, 2020 with the following members present:

Members Present:

Norris L. McManus	-Mayor
Allan G. Willis	-Mayor Pro-Tempore
Kavon Novak	-Alderman
James C. Wilde	-Alderman
Jonnie Vic Barnett	-Alderman
Nancy B. Stewart	-Alderwoman

Staff Members Present:

Camden White	-City Administrator
Melissa Gonzalez	-City Secretary
Charles Barnes	-Police Chief
Charles Sleeth	-Corporal
Thomas Trnka	-Public Works Manager
Bengee Trnka	-Administrative Assistant
Forrest Williams	-Community Development Director

Guests Present:

Jerry Hill	-Architect
Mike Sutherland	-BCEDC
Curtis Stewart	-Citizen

The Regular Meeting was in compliance with the Open Meeting Law of the State of Texas. The Agenda was posted within full view of the public for a time greater than seventy-two hours.

Due to Covid-19 and based on the recommendations from the CDC and Governor Abbott's Executive Orders, the City of Caldwell observed guidelines to limit the number of persons physically present during the Special Called Meeting. The meeting was made available to members of the public and allowed for two-way communications for those desiring to participate at the discretion of Mayor McManus.

Attendance was made via telephonic means by dialing 1(646)749-3122, Access Code: 628-811-317 and/or the link at: <https://global.gotomeeting.com/join/628811217>

A quorum being present and the time being 6:30P.M., the Regular Meeting was called to order by Mayor McManus to proceed with business as listed on the agenda.

Alderman Willis gave the Invocation and Alderman Novak led the Pledge to the U.S. and Texas Flags.

Minutes from the 10-22-19 Workshop Meeting, 03-17-2020 and 03-24-2020 Special Called Meeting were before the Council for approval. Alderman Novak moved they be approved as printed. Alderman Wilde seconded the motion. All Aldermen and Alderwomen Voted "Aye" none "No".

There were no Citizens to be Heard.

Jerry Hill with JEH Architect gave a report on the new city hall project. He had 5 engineers walk through the project and inspect what has been done so far. Corrections were noted and instructed to re-do. He expects to see more progress in the upcoming weeks as the monumental stairs begins construction and he meets with the hardware company for the finished products in Tyler. Glass has been ordered, a fence design is still needed and he will try to provide renderings of the outside and inside soon.

Forrest Williams, Community Development Director gave the Chamber of Commerce Report on behalf of Susan Mott.

Mike Sutherland gave the Burleson County EDC Report.

Alderman Novak moved to amend and approve Ordinance No. 05-19-2020 Chapter 3: Building Regulations, Article 3.03: Technical and Construction Codes and Standards (2018 IBC, IRC, IEBC, IPC, IFGC, IMC, IPMC, IECC; 2017 NEC-NFPA70). Alderman Barnett seconded the motion. All Aldermen and Alderwoman Voted "Aye" none "No".

Alderman Wilde moved to amend and approve Ordinance No. 05-19-2020-A Chapter 5: Article 5.04: Fire Prevention and Protection (2018 IFC). Alderwoman Stewart seconded the motion. All Aldermen and Alderwoman Voted "Aye" none "No".

City Administrator White discussed the placement of 4-way stop signs at the intersections of Temple and 7<sup>th</sup> Streets and O'Neal and 10<sup>th</sup> Streets, replacing yield signs currently there. Reports of citizens exceeding the speed limit have been reported and he is hoping that stop sign will encourage people to slow down. Alderman Novak moved to have stop signs placed at the intersections of Temple and 7<sup>th</sup> Streets and O'Neal and 10<sup>th</sup> Streets. Alderwoman Stewart seconded the motion. All Aldermen and Alderwoman Voted "Yay" none "No".

Alderwoman Stewart moved to approve MHMR requests of \$3,500.00 for fiscal year 2020 for providing services to Caldwell. Alderman Wilde seconded the motion. All Aldermen and Alderwoman Voted "Aye" none "No".

Alderman Novak moved to appoint Janette Treeter and Holly Gillar to the Library Board for a two-year term. Alderwoman Stewart seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

Accounts Payable were reviewed by the Council.

**Staff & Council Reports:**

- a. Sales Tax Report, Reviewed.
- b. Application Building Permit Report, Reviewed.
- c. Community Development Report, Reviewed.
- d. Code Enforcement Report, Reviewed.
- e. Municipal Court Report, Reviewed.
- f. Police Report, Reviewed.
- g. Electric, Water/Wastewater Report, Reviewed. (January –February-March)
- h. Administration/Elected Officials Report.

City Secretary:

Due to Covid-19, our annual Senior Luncheon has been cancelled. A \$10 dollar gift card was purchased from Sonic for each individual senior and will be distributed by the school administration.

City Administrator White:

Arrowhead Subdivision – two slabs have been poured.

Caldwell Heights – framing and pouring concrete.

- We are currently in the process of receiving bids on two street projects that have been previously budgeted. County Road 300 leading to Arrowhead Subdivision and MLK Street leading to Caldwell Heights Subdivision.
- Caldwell Heights Subdivision have advised they would like to be annexed into the city as they previously mentioned before. The process has been discussed with them and they are working on submitting their letter very soon.
- Over the next several weeks the street department will begin cutting ditches to help with drainage.
- In regards to Covid-19, there have been no report of cases within the city departments.
- Submittals for the 975 lift station have been coming through.
- Telemetry device for some of our lifts to monitor flows.
- This coming Thursday a camera will be snaked through the sewer line near the fire station on Main Street.
- A safety program has been reignited within all departments.

Council:


Alderwoman Stewart submitted her completed Open Records and Public Information certificate.

Alderman Novak asked if the quiet zone markers can be looked at for maintenance.

Alderman Willis expressed concern over citizens parking underneath pavilion during severe weather. He mentioned placing or letting citizens know that the city will not be responsible for any incidents that may occur during the inclement weather.

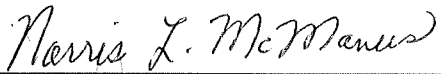
The time being 7:28P.M. Mayor McManus declared the meeting closed and the Council to enter into Executive Session pursuant to Section 551.0074, Texas Gov't Code, in regard to personnel matters.

The time being 8:20P.M. Mayor McManus declared the Executive Session closed and the meeting to reconvene into Open Session. Alderman Novak moved to accept the city administrator's performance review and to increase his annual pay to \$97,500.00. Alderman Wilde seconded the motion. All Aldermen and Alderwoman Voted "Aye" none "No" and Mayor McManus declared the meeting adjourned at 8:23P.M.

  
Melissa Gonzalez  
City Secretary

Date Approved: June 16, 2020

(SEAL)

  
Norris L. McManus  
Mayor