

**REGULAR MEETING**  
**JUNE 16, 2020**

The City Council of the City of Caldwell, Burleson County, Texas convened in a Regular Meeting at the City Hall regular meeting place thereof at 6:30P.M., June 16, 2020 with the following members present:

Members Present:

Norris L. McManus	-Mayor
Allan G. Willis	-Mayor Pro-Tempore
Kavon Novak	-Alderman
James C. Wilde	-Alderman
Jonnie Vic Barnett	-Alderman
Nancy B. Stewart	-Alderwoman

Staff Members Present:

Camden White	-City Administrator
Melissa Gonzalez	-City Secretary
Forrest Williams	-Community Development Director
Charles Sleeth	-Corporal
Thomas Trnka	-Public Works Manager
Bengee Trnka	-Administrative Assistant

Guests Present:

Mike Sutherland	-BCEDC
Curtis Stewart	-Citizen
Gary & Janice Easter	-Citizens
Mike Valigura	-Citizen
Lia Zaccagnino	-Citizen
Thomas Urbanovsky	-Citizen

The Regular Meeting was in compliance with the Open Meeting Law of the State of Texas. The Agenda was posted within full view of the public for a time greater than seventy-two hours.

Due to Covid-19 and based on the recommendations from the CDC and Governor Abbott's Executive Orders, the City of Caldwell observed guidelines to limit the number of persons physically present during the Special Called Meeting. The meeting was made available to members of the public and allowed for two-way communications for those desiring to participate at the discretion of Mayor McManus.

Attendance was made via telephonic means by dialing 1(646)749-3122, Access Code: 213-878-093 and/or the link at: <https://global.gotomeeting.com/join/123878093>

A quorum being present and the time being 6:30P.M., the Regular Meeting was called to order by Mayor McManus to proceed with business as listed on the agenda.

Alderman Willis gave the Invocation and Alderman Novak led the Pledge to the U.S. and Texas Flags.

Minutes from the 05-19-20 Regular Meeting, were before the Council for approval. Alderman Willis moved they be approved as printed. Alderman Novak seconded the motion. All Aldermen and Alderwomen Voted "Aye" none "No".

Mayor had the guests introduce themselves.

Citizens to be heard on city-related topics.

Janice Easter expressed concerns over statements made on facebook pertaining to the city council regarding agreements between the city and local businesses that prevent other businesses from coming into the city.

Thomas Urbanovsky gave a bit of history that involved his ancestors and the city of Caldwell.

Susan Mott gave the Chamber of Commerce Report.

Mike Sutherland gave the Burleson EDC Report.

Forrest Williams presented two pictures of the city seal. One picture is that of the current city seal that is used for legal documents and the other is of the same seal with the State of Texas in the background. Alderwoman Stewart moved to postpone approving new city seal until the city seeks input from a person qualified and are trained in this area. Alderman Barnett seconded the motion. Alderwoman Stewart, Alderman Barnett and Alderman Novak Voted "Aye", Alderman Wilde and Alderman Willis Voted "Nay".

In regards to the rebranding and marketing for city website and publications, this will merge with the comprehensive plan.

Alderman Novak moved to partner with Texas A&M's Texas Target Communities (TTC) to develop a Comprehensive Plan for the City of Caldwell. Alderman Wilde seconded the motion. All Aldermen and Alderwoman Voted "Aye" none "No".

City Administrator White advised that our health insurance provider, TML, will be increasing rates this year by 4%. He has asked them to re-evaluate those rates and he also has an independent broker looking at other options. A Workshop Meeting will be scheduled for June 30, 2020.

Alderman Wilde moved to pursue the Texas General Land Office (GLO) Community Development Block Grant (CDBG) Mitigation. Alderman Novak seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

Alderman Novak moved to issue an RFP for Grant Administrative Services related to the Texas General Land Office (GLO) CDBG Mitigation. Alderwoman Stewart seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

Alderman Novak moved to issue an RFQ for Engineering Services related to Texas General Land Office (GLO) CDBG Mitigation. Alderman Wilde seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

Alderman Novak moved to appoint Camden White, Thomas Trnka and Norris McManus as the selection review committee for the Texas General Land Office (GLO) CDBG Mitigation. Alderman Willis seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

Accounts Payable were reviewed by Council.

Staff and Council Reports

- a. Sales Tax Report, Reviewed.
- b. Application Building Permit Report, Reviewed.
- c. Community Development Report, Reviewed.
- d. Code Enforcement Report, Reviewed.
- e. Municipal Court Report, Reviewed.
- f. Police Report, Reviewed.
- g. Electric, Water/Wastewater Report, N/A.
- h. Administration/Elected Officials Report;

City Administrator White report:

- The internal framing is 90-95% done at the new city hall. Glass and brick have been delayed due to Covid-19, but glass should be delivered by the end of the month.
- Staff is working on rewriting the employee handbook.
- He has begun working on capital items in the budget.

Council:

Mayor McManus complimented the city employees for all their hard work during and asked for prayers for our leaders.

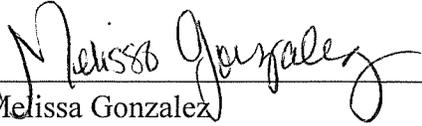
Alderwoman Stewart inquired about the round-up on utility bills for the Boys and Girls Club. There is also a head stone at the Old City Cemetery that needs repairs.

Alderman Willis expressed he has no concern over facebook postings.

Alderman Wilde would like to see the city seal kept simple.

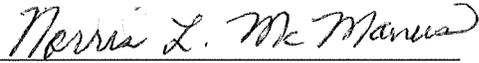
Alderman Novak asked about the Brazos Valley Recycle program.

There being no further business, Alderman Novak moved the meeting be adjourned. Alderman Wilde seconded the motion. All Aldermen and Alderwoman Voted "Aye" and none "No". Mayor McManus declared the meeting adjourned at 7:43P.M.

  
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Melissa Gonzalez  
City Secretary

Date Approved: July 21, 2020

(SEAL)

  
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Norris L. McManus  
Mayor