

REGULAR MEETING OCTOBER 20, 2020

The City Council of the City of Caldwell, Burleson County, Texas convened in a Regular Meeting at the City Hall regular meeting place thereof at 6:30P.M., October 20, 2020 with the following members present:

Members Present:

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| Norris L. McManus | -Mayor |
| Kavon Novak | -Alderman |
| James C. Wilde | -Alderman |
| Nancy B. Stewart | -Alderwoman |

Members Virtually Present:

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| Allan G. Willis | -Alderman |
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Members Absent:

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| Jonnie Vic Barnett | -Alderman |
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Staff Members Present:

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|------------------|---------------------------------|
| Camden White | -City Administrator |
| Melissa Gonzalez | -City Secretary |
| Forrest Williams | -Community Development Director |
| Charles Barnes | -Police Chief |
| Charles Sleeth | -Cpl |
| Bengee Trnka | -Administrative Assistant |

Guests Present:

| | |
|-----------------|----------------------|
| Jerry Hill | -Architect |
| Susan Mott | -Chamber of Commerce |
| John Menges | -Olympia |
| Sherry McKibben | -GrantWorks |
| Keith Crom | -Citizen |
| Virgil Griffin | -Citizen |

The Regular Meeting was in compliance with the Open Meeting Law of the State of Texas. The Agenda was posted within full view of the public for a time greater than seventy-two hours.

Due to Covid-19 and based on the recommendations from the CDC and Governor Abbott's Executive Orders, the City of Caldwell observed guidelines to limit the number of persons physically present during the Regular Meeting. The meeting was made available to members of the public and allowed for two-way communications for those desiring to participate at the discretion of Mayor McManus.

Attendance was made via telephonic means by dialing 1(646)749-3122, Access Code: 680-038-565 and/or the link at: <https://global.gotomeeting.com/join/680038565>

A quorum being present and the time being 6:30P.M., the Regular Meeting was called to order by Mayor McManus to proceed with business as listed on the agenda.

Alderman Willis gave the Invocation and Alderman Novak led the Pledge to the U.S. and Texas Flags.

Minutes from the 9-15-20 Public Hearings, 9-15-20 Regular Meeting and 9-29-20 Called Meeting were before the Council for approval. Alderman Wilde moved they be approved as printed. Alderman Novak seconded the motion. All Aldermen and Alderwoman Voted "Aye" none "No".

Virgil Griffin who resides at 705 S. Harvey St. went before the council regarding a nuisance issue at his residence. He played a recording from inside his home of a neighbor continuously idles his big truck every single night for up to one hour disturbing his peace. Despite talking to his neighbor peacefully, the neighbor refuses to stop and claims he needs idle the truck before he heads to work. Mr. Griffin has researched laws and is asking the city to look into an Ordinance that will prevent trucks in residential areas and preventing the idling of trucks.

Mayor McManus read a Proclamation on Core Essential Values for the month of October. The Core Value for the month is Integrity. The city is participating with the Caldwell Independent School District in promoting students to understand essential values through their Core Values Campaign.

Alderman Wilde moved on adopting a Citizen Participation Plan for the City of Caldwell. Alderman Willis seconded the motion. All Aldermen and Alderwoman Voted "Aye" none "No".

Alderman Novak moved to approve Resolution No. 10-20-20 authorizing submission of the 2020 Community Development Block Grant-Mitigation (CDBG-MIT) application administered through the Texas General Land Office. Alderwoman Stewart seconded the motion. All Aldermen and Alderwoman Voted "Aye" none "No".

Alderman Novak moved to adopt the Procurement Policy for the City of Caldwell. Alderman Wilde seconded the motion. All Aldermen and Alderwoman Voted "Aye" none "No".

Alderman Willis moved on adopting the Financial Procedures for the City of Caldwell. Alderwoman Stewart seconded the motion. All Aldermen and Alderwoman Voted "Aye" none "No".

Alderman Wilde moved to adopt the 2020 Capital Improvement Plan for the City of Caldwell. Alderman Novak seconded the motion. All Aldermen and Alderwoman Voted "Aye" none "No".

Jerry Hill was present to give an update on the new city hall. He met with mechanical, plumbers and electrical inspectors today to inspect the work that has been done so far. Glass is still delayed due to Covid, but should be delivered a little at a time. Issues with contractor not having enough sub-contractors working on the building full time is still a problem. Mr. Hill also presented some floor, carpet and counter top samples. Mayor McManus has asked Mr. Hill to present a rendering as soon as possible.

Keith Crom whom resides at 601 Buffalo Street went before the Council to ask the City to abandon an easement for right of way located behind his property. The right of way is a non-existent road that leads to no where. He is looking to build a home at the top of the hill where the right of way is located. Currently, the easement is fenced within his property and serves as a flood and drainage area. Mr. Crom has spoken to an attorney and could have a quit claim deed prepared and presented to Council for approval. Due to present boundary markers, no survey will be needed. Council indicated that the City will work with him and asked him to proceed forward.

Susan Mott gave the Chamber of Commerce report.

Alderman Novak moved to approve closing Fox & Hill Streets; Fox & Echols Streets; Buck & Hill Streets; Buck & Echols Streets and Buck & Main Streets for the Scare on the Square event on October 30, 2020 from 3pm – 10pm. Alderman Wilde seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

There was no Burleson County Economic Development Council, Inc. report.

Alderman Wilde moved to approve an Ordinance Annexing Territory – 15.20 acres on Martin Luther King Drive requested by Caldwell Heights, LP. Alderman Willis seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

Alderman Novak moved to hold the City Christmas Luncheon at the Civic Center on Friday, December 4, 2020. Alderman Wilde seconded the motion. All Aldermen and Alderwoman Voted “Aye” none “No”.

Accounts Payable were reviewed by Council.

Staff and Council Reports:

- A. Sales Tax Report, Reviewed.
- B. Application Building Permit Report, Reviewed.
- C. Community Development Report, Reviewed. Forrest also mentioned that flyers have mailed out to our citizens as a part of public engagement for the Comprehensive Plan. Also, we have activated a notification system for our citizens who wish to receive notifications on emergency, community, and utility billing.
- D. Code Enforcement Report, Reviewed.
- E. City Hall Monthly Report. Other than a pay app that was submitted by IKLO last week, there are no changes to the city hall report.

- F. Municipal Court Report, Reviewed.
- G. Police Report, Reviewed.
- H. Electric, Water/Wastewater Report for September, Reviewed.
- I. Administration/Elected Officials Report;

City Administrator White report:

- Power outage that occurred recently was at the substation due to a squirrel.
- Staff is continuing to work on the CARES Funding. We are thinking of joining together with the County to distribute some of those funds.

City Secretary report:

- Workshop set for next Tuesday, October 27, 2020 at 6pm with Texas A&M students. This will be a Q&A forum related to the Comprehensive Plan.
- Workshop set for December 1, 2020 at 6pm with the Task Force Committee related to the Comprehensive Plan.

Council:

Alderman Novak:

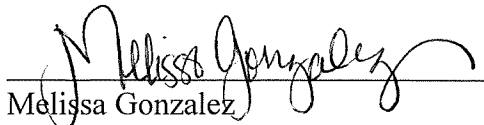
- Would like staff to research more into a truck idling ordinance.
- Mentioned the flags at the intersection need replacing.
- BVCOG is currently looking into a handicapped software program that will enable cities, counties and government entities to place on their websites for approximately \$500/year. Counties are being sued because they do not have a program in place for those people who are blind.

The time being 7:49P.M., Mayor McManus declared the meeting closed and the Council to enter into Executive Session pursuant to Texas Gov't Code Section 551.0074 regarding personnel matters in regards to the City Administrator's contract.

The time being 8:10P.M., Mayor McManus declared the Executive Session closed and the meeting to reconvene into Open Session.

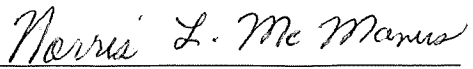
Alderman Wilde moved to extend the City Administrator's contract until May 15, 2023. Alderman Willis seconded the motion. All Aldermen and Alderwoman Voted "Aye" none "No".

There being no further discussion, Alderman Wilde moved to adjourn the meeting. Alderman Novak seconded the motion. All Aldermen and Alderwoman Voted "Aye" none "No". Mayor McManus declared the meeting adjourned at 8:11P.M.


Melissa Gonzalez
City Secretary

Date Approved: Nov. 17, 2020

(SEAL)


Norris L. McManus
Mayor